

**District Construction Engineers' Meeting**  
**October 26, 2015**  
**2:00 PM – 4:00 PM**  
**Video Bridge 1 / CO Conference Room 479**  
**Agenda**

**New/Recurring Business:**

**1) 2:00 PM – 2:05 PM Introductions and Agenda Overview**

Roll call acknowledging those in attendance. An overview of the meeting agenda will be provided.

*Summary Notes: Attendees Present were:*

*D1 – Jon Sands, Brian Blair, Brian Penny, Terry Puckett, Sam Joseph*

*D2 – Carrie Stanbridge, Travis Humphries, Stephen Sedwick*

*D3 – Ed Hudec, Jonathan Upfold, Ranae Sanders*

*D4 – Carolyn Gish, Deb Ihsan, Mayur Patel, Jesus Caballero*

*D5 – Amy Scales, Jennifer Smith, John Hatfield, Jeremy Wolcott*

*D6 – Mario Cabrera, Heidi Solaun-Dominguez, Mayur Patel, Jesus Caballero*

*D7 – Mark Chianese*

*TP – Pete Nissen, Ken Morgan*

*CO – David Sadler, Amy Tootle, Kristin Brown, Susan Robeson, Art Berger, Paul Martin, Jason Watts, Larry Ritchie, Suzannah Ray, Tim Ruelke, Bouzid Choubane, Jim Musselman, Cristina Croft, David Horhota, Ghulam Mujtaba, Allen Hughes*

*FHWA – Rafiq Darji, Chad Thompson*

**2) 2:05 PM – 2:36 PM CTQM Updates (Reference Documents Attached) (Susan Robeson)**

This is a continuation from the DMRE/DCE meeting. The group to discuss CTQM updates.

*Summary Notes: Susan reviewed the proposed CTQM updates with the group and all DCE's and DMRE's agreed with the revisions. Chapters 4 and 11 will be cleaned up and voted on at the November 30, 2015 meeting. David and Tim to get together and reconcile any differences they may have regarding proctors and testing.*

**3) 2:33 PM – 2:34 PM CPR Issues (David Sadler/Amy Tootle)**

SCO will facilitate a discussion of CPR issues which have arisen since the previous meetings. Districts may bring forward any CPR issues which need to be addresses.

*Summary Notes: No CPR issues at this time.*

**4) 2:34 PM – 2:53 PM Specification Updates (David Sadler/Amy Tootle)**

SCO will provide an overview of recent Specification changes. Districts may bring forward any proposed specification changes.

<http://www2.dot.state.fl.us/programmanagement/Development/IndustryReview.aspx>

*Summary Notes: David highlighted the specifications below which are out for Industry Review.*

4550103	Structures Foundations
0040100	Scope of the Work
6080000	Manufactures' Warranties for Traffic Control Signals and Devices
1050813DB	Contractor Quality Control General Requirements
5260400	Architectural Pavers

*Districts are experiencing concerns from the Procurement Office with digital signatures. SCO to get with the Procurement Office Manager to determine if they are on board with electronic signatures. Districts are also facing problems with the Department of Financial Services (DFS) procedures. SCO to get with DFS as these procedures are in need of revisions to correspond with e-Construction.*

**5) 2:53 PM – 2:55 PM CPAM Updates (David Sadler/Amy Tootle)**

SCO will provide an overview of recent CPAM changes. Districts may bring forward any proposed specification changes. Implementation of any recently completed CPAM updates will be voted on by the group as applicable.

*Summary Notes: David and Amy highlighted the CPAM chapters out for review.*

6.2	Alternative Contracts
11.4	Adjustments

**6) 2:55 PM – 3:02 PM Process Reviews – Lessons Learned (David Sadler/Amy Tootle)**

SCO will present highlights of recently completed Process Reviews. Opportunities for improvements and best practices will be presented to the group.

*Summary Notes: Amy touched on an issue with diesel and bit adjustments. Geotechnical blow counts were also reviewed. Pay close attention to this issue as refusal is for 20 blows per inch. All structures should be documented before*

*and after. Earthwork was also reviewed. Proctors contained improper summaries and incorrect plots in the log books. Please discuss this issue with project staff.*

**7) 3:02 PM – 3:04 PM Last DCE Meeting for Paul Martin (Jason Watts)**

*Summary Notes: Jason informed the group Paul Martin has been offered a position at the Auditor General's Office and this is Paul's last DCE meeting. Direct any questions that arise after Paul's departure to the General Counsel's Office.*

**8) 3:04 PM – 3:26 PM e-Construction/Mobile Devices (Amy Tootle)**

SCO to provide an update on e-Construction and Mobile Devices.

*Summary Notes: Amy provided an update on e-Construction and mobile devices. e-Construction target date is July 2016. Contractors are aware they need to begin the process for digital signatures. Districts were encouraged to get the word out to contractors and CEI's. Mobile devices are not replacing laptops at this time. Districts were asked to determine which positions/position numbers need a mobile device by the November 30, 2015 DCE meeting. This is for Department personnel only. SCO is purchasing an enterprise statewide subscription to Blue Book Equipment Watch. Anyone within Department should be able to access Blue Book rates.*

**9) 3:26 PM – 3:36 PM Traffic Crash/Incident Reports (Mario Cabrera)**

How are districts handling traffic crash and incident reports? JV's are having difficulties obtaining FL Traffic Crash/Incident Reports from FHP for the documentation required for the 7-14 specification. The specific issue is when there is damage caused unknown party due to a hit and run incident. According to the JV, it seems FHP is not so willing to go to the scene to document the incident in a report – maybe due to scarce resources?

*Summary Notes: Districts were polled to determine what is seen around the state for third party reimbursements. Are accident reports required for an unknown third party? There have been no major issues with any of the districts. The specification is working effectively.*

**10) 3:36 PM – 3:36 PM Third Party Damage Recovery Specification (David Sadler/Amy Tootle)**

The group to discuss how the Third Party Damage Recovery Specification is working and the claims you are seeing, etc.

*Summary Notes: This was discussed with item 9.*

**11) 3:36 PM – 3:40 PM DCE Memo 18-15 (Carolyn Gish)**

Discuss the recent DCE Memo 18-15 and warranty coverage according to specification 608 and 9-8.1.

*Summary Notes: Carolyn reviewed the DCE memo and determined there could be a 30 day gap in the warranty coverage. David looked into this issue and provided the trail below which confirms the memo is acceptable as written.*

*Spec 608-2 requires contractor to provide transferable warranty that is due at Final Acceptance.*

*Spec 9-8.1 will require contractor to ensure that all manufacturer warranties are furnished to FDOT and this is to be done within 90 days of the Offer of Final Payment. If we didn't receive it per 608-2, then this gives the contractor the obligation to get it to FDOT in this timeframe or risk having its certificate of qualification suspended. Spec 611-2.2 also reiterates that the manufacturer's warranty is to be transferred to FDOT per 608.*

*Spec 611-5.1 is a bumper to bumper guarantee of the materials and workmanship for 90 days after final acceptance. This is separate and apart from the manufacturer's warranty that is provided per 608-2.*

**WALK-ON ITEMS:**

**A.) 3:40 PM – 3:55 PM Off System Funding of Non-Participating Items (Reference Document Attached) (Carrie Stanbridge)**

How are folks handling off-system non-participating changes when the locals have no funds?

*Summary Notes: Districts were polled to find what is being done when non-participating items come up and the entity can't pay for it? Districts were polled and none were able to offer any suggestions.*

**B.) 3:55 PM – 3:58 PM Design-Build Projects Work at Risk (Pete Nissen)**

How are districts handing work at risk on Design-Build jobs?

*Summary Notes: Districts are ensuring plans are signed/sealed before working, but the plans are not required to be RFC'd. The plans are flagged and noted they cannot proceed until this other component is satisfied.*

**Next DCE Meeting – November 30, 2015**

Submit agenda items to Suzannah Ray by November 20, 2015